

Appendix 1

Table A: Quick Reference Guide – Tariffs and Fees
Effective March 1, 2009

Tariff or Fee	Allowable \$ per Unit	Maximum Units	Maximum Amount
LEGAL SERVICES AND RELATED COSTS			
SRV01 Hourly rate non-court time (maximum 30 hours per appointment)	\$125 per hour	30 hours	
SRV02 Hourly court time	\$125 per hour		
SRV03 Filing Fees (receipted)	At cost		
SRV04 Documentation fees (receipted)	At cost		
SRV05 Court waiting time due to external factors (Not caused by appointed lawyer)	\$125 per hour	Up to 2 hours	\$250 daily maximum
SRV07 Airport wait time	\$50 per hour	Up to 2 hours	\$100 daily maximum
EXPERT and SUPPORT SERVICES (Maximum Cumulative Cost per Appointment = \$1,000)			
ESS01 Interpreter/Translation (private agency)	\$75 per hour (max)		
ESS02 Expert Assessments (e.g. psychologists)	\$65 per hour (max)		
ESS03 Witness (expert or professional)	\$75 per hour (max)		
ESS04 Witness time (ordinary)	\$10 per day (max)		
ADMINISTRATIVE COSTS (Select either Option 1 or Option 2 for the Appointment)			
Option 1- Per Appointment Administration Costs			
ADM50 Total Administrative costs in lieu of detailed administrative charges (receipts and/or documentation to be retained by lawyer for possible follow-up clarification)	At cost for listed items	Incurred costs up to maximum per appointment	\$100 maximum

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Option 2- Detailed Logging of Administration Costs			
ADM01 Miscellaneous (receipted or documented)	At cost		
ADM02 Long distance telephone tolls (receipted or if costs are not exclusive to LRCY, invoice copies are acceptable)	At cost		
ADM03 Courier (receipted or if costs are not exclusive to LRCY, invoice/log copies are acceptable)	At cost		
ADM04 Copies (receipted or if costs are not exclusive to LRCY, invoice/log copies are acceptable)	At cost to max of \$0.10 per page		
ADM05 Postage (receipted or if costs are not exclusive to LRCY, invoice/log copies are acceptable)	At cost		

<p>MEALS & ACCCOMODATIONS BUNDLE Cost per person per occurrence; excludes alcoholic beverages; includes tips up to 15% of meal cost. Meal claims exclude second parties other than youth or child represented.</p>

MAA01R All Meals (receipted)	At cost		
MAA01B Breakfast - per diem	Up to \$9.20 non-receipted		
MAA01L Lunch - per diem	Up to \$11.60 non-receipted		
MAA01D Dinner - per diem	Up to \$20.75 non-receipted		
MAA02 Pre-approved commercial accommodations (receipted)	At cost		
MAA02P Private accommodations	\$20.15 per night		

<p>TRAVEL – In-Town (Distances less than 35 Km's one-way, use either Option 1 OR Option 2 for a specific day)</p>

Option 1: Per Diem

TRV50 Total daily vehicle/time/parking costs	\$20 per day per court date and/or client visit	# of court dates and/or client-site visit	Cannot overlap other parking, kilometer & travel related charges
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Option 2: Detailed Distance Logging
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TRV05 Vehicle cost kilometers to court (local)	\$0.50 per km		
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TRV06 Vehicle cost kilometers to client (local)	\$0.50 per km		
TRV09 Taxi	At cost		\$15.00 per diem for taxi (includes tip)
TRV07 Parking (receipted)	At cost	Number of court days and client-site visits	
TRV08 Parking (non-receipted)	Up to \$11.65 per occurrence	Number of court days and client-site visits	
TRV15 Travel time to COURT	\$0.44 per km See Section 5.1.11 Travel		
TRV16 Travel time to CLIENT	\$0.44 per km See Section 5.1.11 Travel		

TRAVEL – Out-of-Town Travel (Distances greater than 35 Km's one way)

LAWYER'S TRAVEL DISTANCE

TRV01 Vehicle Cost kilometers to COURT	\$0.50 per km See Section 5.1.11 Travel	Distance must be greater than 35 km one-way for out-of- town travel status	Limits by region (see Table B)
TRV02 Vehicle Cost - kilometers to CLIENT	\$0.50 per km See Section 5.1.11 Travel	Distance must be greater than 35 km one-way for out-of- town travel status	Limits by region (see Table B)
TRV03 Travel time to COURT	\$0.44 per km See Section 5.1.11 Travel	Distance must be greater than 35 km one-way for out-of- town travel status	Limits by region (see Table B)
TRV04 Travel time to CLIENT	\$0.44 per km See Section 5.1.11 Travel	Distance must be greater than 35 km one-way for out-of- town travel status	Limits By region (see Table B)

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Table B: Maximum Distances and Charges by LRCY Region

Effective March 1, 2009

DESTINATION REGION	MAX TRAVEL KM REIMBURSED (one-way)	MAX TRAVEL \$\$ REIMBURSED (one-way)	MAX TRAVEL HRS REIMBURSED (one-way)	TOTAL MAX REIMBURSED (one-way)
Calgary Region	128 KM	\$64	\$56	\$120
Drumheller Region	220 KM	\$110	\$97	\$207
Edmonton Region	433 KM	\$217	\$191	\$408
Fort McMurray Region	OPEN	OPEN	OPEN	OPEN
Grande Prairie Region	OPEN	OPEN	OPEN	OPEN
Lethbridge Region	104 KM	\$52	\$46	\$98
Medicine Hat Region	OPEN	OPEN	OPEN	OPEN
Peace River Region	OPEN	OPEN	OPEN	OPEN
Red Deer Region	173 KM	\$87	\$76	\$163
St. Paul Region	OPEN	OPEN	OPEN	OPEN
Wetaskiwin Region	138 KM	\$69	\$61	\$130